

Hotel Reservation Form

Cooperative Learning in Far-East Asia and the World: Achieving and Sustaining Excellence

合作學習在東亞與全世界:實現與永續支持卓越 國際研討會

IASCE

March 21th to March 24th, 2019

Attention: Howard Plaza Hotel Taipei –Sales Dept. Ms. Charity Kao

Tel: 886-2-2326-7527 Fax: 886-2-2708-2376

E-mail: charity_kao-tp@howard-hotels.com.tw

New Booking Amendment Cancellation

Date : / /

A. Guest Details (Please TYPE or PRINT Clearly in CAPITAL LETTERS)

Salutation: Mr. Mrs. Ms. Dr. Prof.

Surname: _____ First Name: _____

Company Name: _____ Nationality: _____

E-Mail Address: _____

Tel: _____ Fax: _____ E-mail: _____

Arrival Date (mm/dd): _____ Flight No : _____ Arrival Time: _____

Departure Date (mm/dd): _____ Flight No : _____ Departure Time: _____

B. Room Type

| | |
|---|---|
| <input type="checkbox"/> Superior King (one big bed) | NT\$ 4,300+10% (with ONE daily buffet breakfast) |
| <input type="checkbox"/> Superior Twin (two single bed) | NT\$ 4,700+10% (with TWO daily buffet breakfast) |
| <input type="checkbox"/> Deluxe King (one big bed) | NT\$ 4,600+10% (with ONE daily buffet breakfast) |
| <input type="checkbox"/> Deluxe Twin (two queen size bed) | NT\$ 5,500+10% (with TWO daily buffet breakfast) |
| <input type="checkbox"/> Rosewood Club Superior King (one big bed) | NT\$ 5,200 +10% (with ONE daily buffet breakfast & Executive Floor Treatment) |
| <input type="checkbox"/> Rosewood Club Superior Twin (two single bed) | NT\$ 5,600 +10% (with TWO daily buffet breakfast & Executive Floor Treatment) |
| <input type="checkbox"/> Rosewood Club Deluxe King (one big bed) | NT\$ 5,500 + 10% (with ONE daily buffet breakfast & Executive Floor Treatment) |
| <input type="checkbox"/> Rosewood Club Deluxe Twin (two queen size bed) | NT\$ 6,300 + 10% (with TWO daily buffet breakfast & Executive Floor Treatment) |
| <input type="checkbox"/> Rosewood Club Junior Suite (one big bed) | NT\$ 6,600 +10% (with ONE daily buffet breakfast & Executive Floor Treatment) |
| <input type="checkbox"/> Rosewood Club Deluxe Suite (one big bed) | NT\$ 6,900 +10% (with ONE daily buffet breakfast & Executive Floor Treatment) |

- Official check-in time is at 15:00 p.m. and check-out time is at 12:00 p.m.. Check-in require prior to 12:00 p.m. will subject to additional one night room charge.
- The above rates are inclusive of complimentary benefits as follows :
In room internet access, hotel compliments, daily newspaper, one welcome drink per stay, daily two bottle of mineral water, access to the health club at 4th floor.
- Extra bed (without breakfast) is charged at NT\$1500+10%/ per extra bed/ per night. Buffet Breakfast is charged at NT\$400+10%/per person.

Extra bed is NOT APPLICABLE for **superior king** 、 **Rosewood Club Superior King** & **Rosewood Club Superior Twin** type.

- Executive Floor Treatment inclusive: Priority luggage handling by Concierge, Complimentary Buffet Breakfast served at The Rosewood Restaurant on the 4th floor (07:00 – 10:00 AM), Complimentary Happy Hour at Rosewood Lounge (17:30 – 20:00), Complimentary 4 bottles of mineral water daily, Free usage of Internet at Rosewood Lounge, Free 2 hours usage of Lounge Conference Room per day during the stay, Free rental of fax machine in room (on request), Free in-room Broadband Internet access, Free City call, Free laundry and pressing of one business attire per stay, Free shoeshine service, Late check out to 15:00 subject to availability & Free Minibar.
- The Hotel will send a written confirmation upon receipt of the completed form.
- Rooms are available on a first-come, first served basis. Reservations are NOT confirmed until the hotel sends a confirmation number.

C. Airport Transportation (from Taoyuan airport to hotel)

- Limousine at NT\$1,995 per car per trip for a maximum of 2 passengers with one luggage each; the number of persons: _____
- Private seven-seated van at NT\$2,500 per car per trip for a maximum of 5 passengers with one luggage each; the number of persons: _____
- Guest Own Arrangement

*Airport pick-up service must be guaranteed by credit card and changes to arrival time notified at least 3 hours in advance to avoid a "No Show" charge.

D. Guarantee Information

Credit Card: Master Card Visa JCB AE Diners

Card No: _____ Expiry Date: ____/____ (MM/YY)

Card Holder Name (printed): _____ Security Code:

Authorized Signature: _____ Date: _____

- No reservation will be accepted without credit card details. In case of no-show on the arrival date or cancellation within 72 hours of the arrival date, one night deposit will be charged.
- Above listed rates are only applicable from **March 20 to March 26, 2019.**
- Please fill this form out, fax or email back to us to make accommodation reservation. Kindly, return it by **March 11, 2019** to receive this special accommodation offer. The Howard Plaza Hotel Taipei will send a written confirmation upon receiving of this form. We look forward to serving you and please do not hesitate to contact us if you inquire further assistance.